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Meeting Minutes

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

*Sturbridge Public Safety Building
Sturbridge, MA*

June 3, 2015 9:30 a.m.

Meeting called to order by the Chairman at 9:30 a.m. followed by roll call:

1. Roll Call

- | | | |
|--|---|---|
| a. Donald R. Torrico, Chairman
-Building Officials of Western Massachusetts Member, Lee | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent arrived at 9:40 |
| b. Michael Clancy, Vice Chairman
-Southeastern Building Official's Association, Hingham | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks
- Member At Large, Palmer | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| e. Andrew Bobola
- Member At Large, Mattapoisett | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala
- Member At Large, Westford | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller
- Massachusetts Municipal Association Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin
- Member from Academia | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| i. Bill Horrocks
- BBRS Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the BOCC meeting on **May 14, 2015**, were reviewed by members present; **MOTION** to approve these minutes was made by **Matthew Hakala**, seconded by **Michael Clancy**. Roger Fuller and Bill Horrocks abstain

3. Application for Certification Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Robert Frederico** (Town of Millbury) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1922)
- b. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to approve the application of **Tommy Moberg** (Town of Sudbury) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1878)

4. Examination Approval Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED**, based on education, to grant the request of **Matthew Bourque** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Bourque meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to grant the request of **Cory Fisher** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Fisher meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to DENY the request of **Neil Oleson** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Oleson does not meet the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3.
- d. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller, after further review, it was unanimously **VOTED** to grant the request of **Philip Raccuia** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. Mr. Raccuia meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a **MOTION** by Roger Fuller and seconded by Andy Bobola it was unanimously **VOTED** to DENY the request of **Michael Ralls** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Ralls does not meet the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3.
- f. On a **MOTION** by Don Torrico and seconded by Roger Fuller it was **VOTED** to grant the request of **Raymond Ronan** (City of Pittsfield) for approval to take the required exams to become certified as a building code enforcement official. Mr. Ronan meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bill Horrocks opposed
- g. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Salvatore Votano** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Votano meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was **VOTED** to grant the request of **Thomas Walsh, Jr.** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Walsh meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Don Torrico opposed

- i. On a **MOTION** by Don Torrico and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Daniel Weber** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Weber meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a **MOTION** by Don Torrico and seconded by Andy Bobola it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Nelson Burlingame** appointed to the position of **Building Commissioner** on August 31, 2013 for the Town of Brimfield. *NERF signed by the Chairman.*
- b. On a **MOTION** by Don Torrico and seconded by Andy Bobola it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Nelson Burlingame** appointed to the position of **Building Commissioner** on May 20, 2014 for the Town of Sturbridge. *NERF signed by the Chairman.*
- c. On a **MOTION** by Don Torrico and seconded by Andy Bobola it was **VOTED** to acknowledge the *New Employee Report Form* of **Ryan Contenta** newly appointed to the position of **Building Commissioner** on March 20, 2015 for the Town of Williamstown. *NERF signed by the town Manager.* Bill Horrocks opposed
- d. On a **MOTION** by Don Torrico and seconded by Roger Fuller it was **VOTED** to TABLE the *New Employee Report Form* of **David Moore** appointed to the position of **Building Commissioner** for the Town of Wareham. Verification has been requested that the signature of the Town Administrator on the NERF is in fact the *Appointing Authority*. Andy Bobola abstains and Billy Horrocks opposed
- e. On a **MOTION** by Don Torrico and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Jay Hewitt** newly appointed to the position of **Local Inspector** on April 7, 2015 for the Town of Seekonk. *NERF signed by the Chairman.*
- f. On a **MOTION** by Don Torrico and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Mark Kruzel** newly appointed to the position of **Local Inspector** for the Town of Cheshire. Appointed, January 1, 2015, and not certified as a local. Twelve month grace period will expire January 31, 2016. *NERF signed by the Chairman.*
- g. On a **MOTION** by Don Torrico and seconded by Roger Fuller it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Arthur Lawler** newly appointed to the position of **Inspector of Buildings** on May 18, 2015 for the Town of Southwick. *NERF signed by the Chairman.*
- h. On a **MOTION** by Don Torrico and seconded by Roger Fuller it was **VOTED** to TABLE the *New Employee Report Form* of **Thomas J. Reardon** appointed to the position of **Local Inspector** for the Town of Holden. Verification has been requested that the signature of the Town Manager on the NERF is in fact the *Appointing Authority*. Bill Horrocks opposed
- i. On a **MOTION** by Bill Horrocks and seconded by Don Torrico it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Raymond Ronan** newly appointed to the position of **Local Inspector** for the City of Pittsfield. Appointed, April 17, 2015, and not certified as a local. Twelve month grace period will expire April 30, 2016. *NERF signed by the Mayor.*
- j. On a **MOTION** by Don Torrico and seconded by Andy Bobola it was **VOTED** to TABLE the *New Employee Report Form* of **George Stuart, III** appointed to the position of **Local Inspector** for the Town of Wareham. Verification has been requested that the signature of the Town Administrator on the NERF is in fact the *Appointing Authority*. Billy Horrocks opposed
- k. On a **MOTION** by Don Torrico and seconded by Andy Bobola it was **VOTED** to acknowledge the *New Employee Report Form* of **Anthony Torra** newly appointed to the position of **Inspector of Buildings** for the Town of Ipswich. Appointed, June 5, 2015, and not certified as an I of B. Eighteen month grace period will expire December 31, 2016. *NERF signed by the Town Manager.* Bill Horrocks opposed
- l. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola, after further review, it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Philip Raccuis** newly appointed to the position of **Local Inspector** for the City of Boston. Appointed, May 11, 2015, and not certified as a local. Twelve month grace period will expire May 31, 2016. *NERF signed by Inspector of Buildings.*

- m. On a **MOTION** by Don Torrico and seconded by Roger Fuller it was **VOTED** to TABLE the *New Employee Report Form* of **Earl Vater** appointed to the position of **Inspector of Buildings** for the Town of Blackstone. Verification has been requested that the signature of the Town Administrator on the NERF is in fact the *Appointing Authority*. Billy Horrocks opposed

6. Extension Requests to be Certified Packets

- a. None

7. Hearings

- a. On a **MOTION** by Jeff Richards and seconded by Andy Bobola it was unanimously voted to accept the continuing education credit provided by **Leopold Martinez**, BOCC 8-2015, for 10 hours. This will give Mr. Martinez 49.5 credit hours and will make him current for the previous cycle ending December 31, 2014.
- b. On a **MOTION** by Jeff Richards and seconded by Bill Horrocks it was unanimously voted to revoke the certification of **Scott Van Ryswood**, BOCC 9-2015, for failure to maintain said certification according to 780 CMR R7 section 3.
- c. On a **MOTION** by Matthew Hakala and seconded by Michael Clancy it was unanimously voted to grant **Jeffrey Wood**, BOCC 10-2015, a six month extension to accumulate six and one-half hours to make him current for the previous training cycle ending December 31, 2014. The extension will expire December 31, 2015.

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For informational purposes; there are currently 696 certified building inspectors, 263 local and 433 inspector of buildings.
- b. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to recommend to the Board of Building Regulations and Standards to revoke certification of nineteen (19) certified building officials who has zero credit hours for the training cycle ending December 31, 2014.

Michael Ablondi 08-01-1551
Ronald Alarie 92-11-480
Kerry Anderson 12-05-1753
Bernard Bartlett 92-11-357
Anthony Calo 92-11-323
Anthony Claffey 12-02-1745
Ralph Gaudet 92-11-537
Kaija Gilmore 92-11-015
Joseph Lawrence 97-06-736

Theodore Misiaszek 92-11-467
Jay Nies 10-02-1694
Kevin Pooler 99-07-1102
Susan Ricci 07-10-1536
Ronald Schuett 13-05-1774
Fred Svenson 92-11-1105
Joseph Vasapollo 97-03-728
James Vosburgh 92-11-566
Eugene Willis 11-09-1740
Donald York 92-11-255

- c. On a **MOTION** by Jeff Richards and seconded by Michael Clancy it was unanimously VOTED to recommend to the Board of Building Regulations and Standards to revoke certification of all certified building inspectors who have one (1) to forty-four and one-half (44.5) credit hours. The inspector may submit sufficient credit hours to make current with 780 CMR R7 Section 3, request a hearing before the Building Official Certification Committee or retire their certification. It was also reiterated that all credit hours completed through CSG (Mass Save) cannot be used to make the previous cycle ending December 31, 2014 current. All responses must be returned by July 1, 2015.
- d. On a **MOTION** by Jeff Richards and seconded by Matthew Hakala it was unanimously VOTED the previous motion of denying the qualifications of **Brendan Carroll** stands.

9. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; **MOTION** to approve was made by **Jeff Richards** and seconded by **Matthew Hakala**. MOTION passed by unanimous vote.

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 13	4/28/2015	Document Transmittals / Working with your Fire Department	2.5	1	D13-0415
James Paolini	5/7/2015	Fall Protection in Residential Construction	2.0	1	C-2580
Robert Marsilia	5/12/2015	ICC - Significant Changes in the ICC 500-2014 and FEMA P-361	1.0	1	IC-239
Michael White	5/14-15-2015	Sprinkler Systems Plan Review - offered by NFSA	9.0	1	C-1875*
MetroWest	5/19/2015	International Swimming Pool and Spa Code and Periodic Inspection	3.0	1	MW-0515
James Taylor	5/19/2015	Evaluating Fire Protection Systems - CT	3.0	1	C-2581
Anthony Marino	4/2015	Luxury Apartments: Is your department ready? All offered at the Fire Department Instructors Conference, Indianapolis, IN	0		
	4/2015	Fireground Strategies: When Buildings Change the Rules of the Game	0		
	4/2015	Lessons Learned from a Near-Miss Mayday in Texas	0		
	4/2015	Modern House Fires: Tactical Agility for Aggressive Operations	0		
Charles Simmons	3/16-17/2015	Facilities Maintenance, Preventive Maintenance, Long Term Capital Planning, Building Deficiencies Energy/utilities Conservation - offered by School Dude University	2.0	2	C-2582
Paul Winchester	2/11/2015	4 Hour Quarterly Fire Prevention Training Class	0		
Laurie Livoli	5/22/2015	American Wood Council: Design Code for Code Acceptance - Prescriptive Residential Deck Construction Guide	1.0	1	C-2583
District 12	5/27/2015	Hurricane Prep	3.0	1	D12-0515
District 11	4/7/2015	1 & 2 Family Sprinkler Systems w/ Ken Cimeno	2.0	2	D11-0415
Christopher Daniel (3 credit hours, 2014- will make current)	8/29/2014	12 Hours CSL Continuing Education Course - LeadSmart	10.0	1	C-2233*
Scott Van Ryswood	12/11/2014	2012 IgCC Fundamentals Part 2	2.0	1	C-2584
	5/19/2015	ICC Nonpotable Water Systems Provisions based on the 2015 IPC	0		
	5/28/2015	ICC Overview of the 2015 IECC Section R406 and RESNET/HERS	1.0	1	IC-240
District 13	5/26/2015	Responding to Disasters / Building Evaluations	2.5	1	D13-0515

Next meeting scheduled for **August 5, 2015, Southbridge Savings Bank, Sturbridge, MA**